

**I.** The meeting was called to order at 6:30 pm in the basement meeting room at the Fremont Town Hall. Present were Selectmen Gene Cordes, Neal Janvrin and Roger Barham; Town Administrator Heidi Carlson and Selectmen's Clerk Jeanne Nygren. All rose for the Pledge of Allegiance.

## **II. ANNOUNCEMENTS**

1. This meeting is live broadcast on FCTV Channel 22 and will be rebroadcast during the week ahead.
2. The Town's assessing contract now includes provisions to do cyclical updates. This means that 1/4 of the Town will be reviewed each year (data and listing information) toward the end goal of the every fifth year revaluation/recertification process required by the State. Assessors will be out in the field more often looking at all of the housing stock. MRI personnel are in the field working on these properties, and they carry MRI Photo Identification and have with them, a letter from the Town. If you have any questions, please contact Jeanne or Heidi in the Selectmen's Office.
3. The drought continues to affect Fremont homeowners and our resources. The Town continues to monitor the situation as some local wells are going dry, despite the recent rain. All residents are asked to be cautious about water use, and conserve whenever possible.
4. Trick or Treat in Fremont will be celebrated on Monday October 31, 2016 from 5:00 to 8:00 pm.
5. The General Election will be held on November 8, 2016 with polling at Ellis School, open from 7:00 am to 8:00 pm. All election questions should be directed to the Town Clerk.
6. Veteran's Open House will be held on Thursday November 10, 2016 from 5:00 to 7:00 pm at the Fremont Town Hall.
7. A Community "SHARPS" collection will be held on Saturday, November 12, 2016 from 8:00 am to 12:00 noon at the Perry Building Lobby on the Exeter Hospital Campus. Local residents may drop off sharps (syringes, needles) in an approved sharps storage container or a sturdy plastic container such as a laundry detergent bottle. Participants will receive containers to take home in which to store used sharps until the next collection date in May. Sharps collections are held the second Saturday of May and November at Exeter Hospital. For more info contact Marian Ganley, Director, Environmental Services, Exeter Hospital, at 580-6957.
8. The Annual Fremont Parks & Recreation Holiday Fair will be held at Ellis School on Sunday December 4, 2016 from 11:00 am to 5:00 pm at Ellis School. Registration forms are on the Parks & Recreation page of the Town's website.

## **III. LIAISON REPORTS**

Janvrin reported at the October 25, 2016 Zoning Board of Adjustment meeting that two cases were discussed. The Patterson continuance resulted in denial of several variances and the second case, Ruiz for a wetland setback, was moved to a site walk date of Saturday November 5, 2016 at 9:30 am.

Cordes went through the discussion of the October 26, 2015 Budget Committee meeting where updates on the upcoming school budget were submitted. The discussion continued on the remaining budgets to be recommended next week to wrap up the Town budget and to be able to have the remaining 6 scheduled weeks to focus on the school budget.

**IV. APPROVAL OF MINUTES**

After review, a motion to approve the minutes of the October 20, 2016 Selectmen's meeting was made by Janvrin. This was seconded by Barham. The vote was unanimous 3-0.

**V. SCHEDULED AGENDA ITEMS**

6:45 pm Public Input-none

7:00 pm Department Heads

At 7:30 pm Selectmen held the Grassdrag follow-up meeting. Present were Police Sergeant Jason Larochelle, Fire Chief Richard Butler, Deputy Fire Chief Kevin Zukas, Snowmobile representatives Evelyn Ferrell, residents Scott Barthelemy, Gary and Tanice Cloutier, and Building Inspector Robert Meade.

Both Fire Rescue and Police Department officials were pleased how well the event went for the weekend with only minimal incidents. Sergeant Larochelle circulated a brief tally of police activity for the weekend.

Ferrell estimated 40,000 people at the event this year and said that they are working on a few small issues, but overall it went very well.

Building Inspector Meade stated this year electrical preparation was better but still had a few light pole violations to be corrected. He explained that there were some disconnect in the health inspection process in that the State will only come out for a violation in an event of a week in duration, and the inspection process is geared toward events of two days or less. Meade discussed creating his own checklist and the Town creating a fee for this additional work.

Meade also explained some NFPA code violations relative to spacing between tents and the fact that combustibles are prohibited in between tents. The snowmobile coordinators are addressing this issue with the vendor down and will be diligent with renewal of this vendor's contract next year.

Cordes feels by working as a partnership with the Town makes this event work each year and thanked everyone present tonight.

All of the guests present left the meeting at approximately 7:50 pm.

**VI: OLD BUSINESS**

1. Nygren detailed the update on Veteran's Day Open House agenda and requested Selectmen's participation to assist in the announcements. Invitations have been sent, a program is in the works, Scouts have confirmed, singers and readers are available. Several have already come forward to help with food, and anyone interested in bringing a potluck dish should contact Nygren as soon as possible.
2. Carlson reported the library roof stack work is scheduled to begin next week with the goal to be complete by mid-November.
3. The Board confirmed the December 5, 2016 date for the annual Christmas pot luck dinner from 5:00 pm to 7:00 at the Fremont Public Library.

4. Bulky Day was successful last Saturday, thanks to our many faithful volunteers. The electronics recycling went well with a new local vendor. The turnout was less than anticipated so some dumpsters were returned empty.

5. Selectmen again reviewed the Warner NH petition, but the NHMA deadline for such proposals has passed.

6. Nygren provided the follow-up on the Town Report printing quotes to get recommendation to award the bid. With information presented regarding paper and printing quality, Janvrin motioned to accept the proposal from Country Press in the amount of \$1,802.83 for 500 copies of the Town Report for 2016. This was seconded by Barham. The vote was unanimous 3-0. The final copy count will be determined at press time.

7. Budgets:

4130 Executive / Selectmen's Office – Copies of the current expense report were distributed. Janvrin feels it necessary to increase the hours to a second full-time position in the Selectmen's Office. The Board discussed this briefly and decided to meet next Tuesday night to discuss this as well as the other budgets to finish, primarily Warrant Articles. Carlson said she could compile the final data on the Warrant Articles and some varying costs on personnel, to be available for the Board that evening. It was decided to post a 7:00 pm meeting for November 1, 2016.

Warrant Article M - CRF Historic Museum. Matthew Thomas has requested \$12,000 to be put into this Capital Reserve Fund. There was some discussion about the options, and the idea that an addition would someday be constructed at the Historic Museum at Beede Hill Road and Main Street. A motion to recommend \$12,000 was made by Janvrin for the Historic Museum Renovation Capital Reserve Fund. This was seconded by Barham. The vote was unanimous 3-0.

Warrant Article I - Town Clerk Tax Collector pay increase of \$700.00. Given that this is the same 2% that Selectmen are recommending, the Board decided to put this in to let the voters decide. A motion to recommend was made by Barham. This was seconded by Janvrin. The vote was unanimous 3-0.

Warrant Article L – CRF Radio Communication Equipment. Chief Butler indicated that he would request the Board to include \$12,500 in this fund to be used to replace outdated and unrepairable radios. The rationale of leasing as opposed to purchase was discussed. Janvrin wanted to table any recommendation tonight and to have Chief Butler supply statistical data for leasing vs purchasing. This will be discussed at Tuesday meeting if figures are available. Chief Butler was asked to get this information by Tuesday if at all possible, and Thursday at the latest.

Warrant Article H – North Road paving and upgrade. Carlson distributed the engineering report from Stantec with recommendations and pricing on repairing/repaving three separate sections of North Road totaling 3,350 feet. Janvrin motioned to recommend the Stantec number of \$ 147,960.00 for upgrade and repair of 3350 feet of North Road. This was seconded by Barham. The vote was unanimous 3-0.

Warrant Article N – Re-establish cable franchise fees. Carlson explained that the FCTV Committee does not meet again until Tuesday November 1, 2016 at which time they will discuss this and make a recommendation to the Board. They are currently considering franchise fees in the amount of somewhere between 1 and 2% to cover their annual operating costs, and save some money each year toward capital costs for when the time comes to replace the current equipment in the studio. This was tabled until next week pending FCTV information and figures.

Carlson distributed the current budget worksheet summary which includes expenses through the end of October, and includes all Budget Committee recommendations to date.

Cordes stated to Chief Butler their concern on replacing the well at the Safety Complex and wishes to have a plan established for replacement.

## **VII. NEW BUSINESS**

1. After review of the accounts payable manifest a motion was made by Barham to approve \$35,677.50 for the current week dated 28 October 2016. This was seconded by Janvrin. The vote was unanimous 3-0.

2. A motion to sign the Excavation Warrant for parcel 02-151.002 in the amount of \$39.78 was made by Barham. This was seconded by Janvrin. The vote was unanimous 3-0. This closes out the first Intent from the 2016-2017 tax year, due to new ownership.

3. A motion to sign the Intent to Excavate for parcel 02-151.002 now owned by Fremont Land LLC was made by Janvrin. This was seconded by Barham. The vote was unanimous 3-0. This is a new Intent for the current 2016-2017 tax year due to new ownership.

4. Selectmen reviewed the folder of incoming correspondence.

5. After review of the figures presented for Health/Life/Disability insurance a motion was made by Janvrin to recommend \$300,244.00 for 2017 budget in 4155 Personnel Administration. This was seconded by Barham. The vote was unanimous 3-0.

A vote to approval the renewal by Health Trust dated October 21, 2016 to include Health, Life and Disability insurance for 2017 was made by Barham. This was seconded by Janvrin. The vote was unanimous 3-0. Barham then amended his above motion and added to have the Board Chair sign on behalf of the Board. The vote was unanimous 3-0.

6. After review, a motion to sign appointment forms for Democratic Inspectors of Elections for Mary Jo Holmes, Jeanne Nygren, Claudia Sells, Cheryl Bolduc, Tobi Dabrieo, Maria Knee, Marlyn Bernier, Constance Pollinger and Roberta Stevens. This was seconded by Barham. The vote was unanimous 3-0.

A motion was then made by Barham approve appointment forms for Republican Inspectors of Elections for Nancy Murray, Deborah Caputo, Doris Nichols, Mary Dutton, Mary Anderson and Renee King. The vote was seconded by Janvrin. The vote was unanimous 3-0.

7. The Board read the volunteer information sheet submitted by Joshua Yokela for appointment to be considered an Alternate to the Zoning Board. Cordes suggested that he come before this Board for formal introduction which will be scheduled.

Fire Rescue Department candidates also need to be scheduled to come before the Board within the next week or two which Butler confirmed for 7:00 pm next week. The revision to the LOSAP presentation will also be rescheduled.

## **VIII. WORKS IN PROGRESS**

1. Currently the Town is in need of alternates interested in joining the Zoning Board of Adjustment, and a Rockingham Planning Commission Metropolitan Planning Organization Transportation Advisory

Committee member representative, and a position on the Lamprey River Advisory Committee. Anyone interested could begin by contacting Heidi Carlson for more information or attend an upcoming meeting.

**IX. NON-PUBLIC SESSION NH RSA 91-A - None**

At 8:22 pm motion was made to enter to non-public session pursuant to NH RSA 91-A:3 II (c) and (e) to discuss a personnel and legal matter. Barham seconded and the roll call vote was unanimously approved 3-0; Cordes-yes; Janvrin-yes; Barham-yes.

At 8:40 pm motion was made to return to public session by Janvrin. Barham seconded and the roll call vote was unanimously approved 3-0; Cordes-yes; Janvrin-yes; Barham-yes.

Selectmen discussed the potential need for per diem, or at least additional daytime coverage for the Fire Rescue Department. Chief Butler highlighted some statistics whereby no Fremont personnel or very limited personnel were available for daytime response. The Board suggested that Chief work on some written material for presentation within this Annual Report for this year, or other venues to educate the public about responses and the Department's capabilities.

Cordes questioned the earlier report about "rust" on columns at the Safety complex. Cordes explained that he had talked with one engineer during the summer, and that the Board had recently engaged the Town's engineer to review this matter. Carlson indicated that the columns had been scraped and treated with a rust-inhibiting paint and repainted, and that there was no evidence of a problem on the concrete. Cordes asked if Chief Butler had any photographs or had other evidence of problems, and he did not.

Butler and Zukas were asked to look at the floor drains and make a recommendation as to which additional two drains needed repair. Carlson has engaged a company to fix them, and the location for the two remaining needs to be determined. Butler will report back.

Relative to hydrants and cisterns, Butler was asked to update the pending list of issues and report back to the Board on what has been finished or done to address the needs for maintenance and repairs. Butler confirmed that the Sandown Road Bridge and Sand Hill hydrants are no longer usable.

In response to a question, the Chief indicated that the new truck is now in service. They are still working on some items, but it is ready for response if needed.

Butler and Zukas left the meeting at approximately 8:55 pm.

**IX. ADJOURNMENT – by 9:00 pm**

The Selectmen will hold a budget review meeting on Tuesday, November 1 at 7:00 pm. The next regular Board meeting will be held on Thursday November 3, 2016 at 6:30 pm.

At 9:00 pm motion was made by Janvrin to adjourn the meeting. Barham seconded and the vote was unanimously approved 3-0.

Respectfully submitted,

Jeanne Nygren  
Selectmen's Clerk

Heidi Carlson  
Town Administrator